UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO. 01 /2018

No. 20, Ward Place,
Colombo 07.

January 23, 2018.

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

ALLOWING CANDIDATES TO APPEAR FOR THE INTERVIEW THROUGH SKYPE/VIDEO CONFERENCE

Your attention is invited to Commission Circular No. 926 of 08.07.2010 which grants permission to utilize Skype/Video Conference facility to the UGC nominees at the Selection Committee meetings, when they are not in a position to attend such meetings.

02. The Commission at its 976th meeting held on 23.11.2017, decided to grant permission to conduct interviews through 'Skype' or Video Conference, as per the availability, only for **recruitments** to all Academic and Administrative staff categories, if the candidate is overseas on the date of the interview. However, the candidate concerned should make a written/e-mail request, well in advance, to the Higher Educational Institution/Institute or UGC, as the case may be, to appear for the interview for selection using such facilities, by providing documentary evidence that he/she is overseas on the date of interview for selection.

03. The above decision will be in force from 01.02.2018.

04. Please take action accordingly.

Professor Mohan de Silva
Chairman

Copies :

1. Secretary/ Ministry of Higher Education & Highways
2. Chairman's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/ UGC
6. Deans of Faculties
7. Registrars of Universities
8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions/ Institutes

11. Deputy Registrars/ Snr. Asst. Registrars/ Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/ Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
13. Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Deputy Int. Auditors/ Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEIs
16. Secretaries of Trade Unions
17. Auditor-General

UGC/HR/2/3/85 (Vol-II)

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